

## Briefing Note

### Erie St. Clair HCCSS Briefing Note Senior Staff Expenses

**ISSUE: HCCSS Posting of Travel, Meal and Hospitality Expenses for: Q4, 2021-2022**

**Summary:**

Provide a high-level summary of the expenses that were submitted in that quarter:

- List of Senior Staff (for expenses paid in the quarter)

<b>Summary ESC HCCSS Expense Report</b>		
<b>Erie St. Clair HCCSS - Posted Expenses for Senior Staff &amp; Board Members</b>		
<b>Fiscal Year:</b>	<b>2021-22</b>	
<b>Quarter:</b>	<b>Q4 = 01Jan2022 to 31Mar312022 (expenses paid during this period)</b>	
<b>Name:</b>	<b>All Board &amp; Staff</b>	
Name	Title	\$
Cathy Kelly	Vice President, Home & Community Care	\$ 420.34
Grand Total		<b>\$ 420.34</b>

- Identify any low cost items – Under \$5 – **N/A**.
- Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive (eg: Dinner expense amount exceeding maximum stipulated in Directive) **N/A**
- Identify any travel outside the province – Provide rationale – **N/A**

**Contentious Issues:**

- Briefly identify contentious issues (eg: International travel that did not receive appropriate approval) – **None identified**

**Communications/Issues Management Strategy:**

- Provide an outline of Communications/Issues Management Strategy to be implemented by the LHIN to mitigate any potential contentious issues that may arise from the posting of expenses. – **None expected**.

**Attachments:**

Submit all approved Travel, Meal and Hospitality expenses as they will appear online as an attachment to the briefing note.

**See attached.**

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**Briefing Note**

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Senior Staff Expenses**

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Expenses for: Q4, 2021-2022**

*Note: Do not include any personal or confidential information in the Briefing Note*

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