

**South West LHIN
 Board and Senior Staff Expenses
 Briefing Note**

ISSUE:

South West LHIN Posting of Travel, Meal and Hospitality Expense for Quarter 2 - Fiscal Year 2019/20

Summary:

1. Provide a high-level summary of the expenses that were submitted in this quarter.

Total of all expenses: \$ 3,067.00

Total of each individual's expenses:

Renato Discenza	\$ 933.60	CEO
Mark Brintnell	\$ 452.20	Vice President, Quality, Performance & Accountability
Hilary Anderson	\$ 237.80	Vice President, Corporate Services & Human Resources
Daryl Nancekivell	\$ 905.60	Vice President, Home & Community Care
Lynn Hinds	\$ 537.80	Interim Vice President, Strategy, System Design and Integration
	<u><u>\$ 3,067.00</u></u>	

2. Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive (eg: Dinner expense amount exceeding maximum stipulated in Directive)

N/A

3. Identify any travel outside the province – Provide rationale

N/A

4. Identify any conferences attended by board members/staff

N/A

5. Identify any low cost items - Under \$5

Parking fees

6. Contentious Issues:

N/A

7. Communications/Issues Management Strategy:

Provide an outline of Communications/Issues Management Strategy to be implemented by the LHIN to mitigate any potential contentious issues that may arise from the posting of expenses.

N/A

Additional notes:

Travel expenses include subway tokens, parking, gas for rental car, internet access at hotels.
 Please note that LHIN Board and Staff did consider rental cars when travelling greater than 200 km in the same day.
 Where possible, rental cars were used.

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 Date Originated: 29-Sep-19

South West LHIN Q2

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Renato Discenza	CEO	Attendance at Community Consultation/Engagement	7-Jun-19	7-Jun-19	Toronto			\$ 156.80				\$ 156.80
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	17-Jun-19	17-Jun-19	London			\$ 5.60				\$ 5.60
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	21-Jun-19	21-Jun-19	Seaforth			\$ 60.00				\$ 60.00
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	23-Jul-19	23-Jul-19	St. Thomas			\$ 28.00				\$ 28.00
Renato Discenza	CEO	Attendance at LHIN/Board/Committee Meeting	30-Jul-19	30-Jul-19	Toronto			\$ 160.80				\$ 160.80
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	14-Aug-19	14-Aug-19	Stratford			\$ 51.20				\$ 51.20
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	21-Aug-19	21-Aug-19	Woodstock			\$ 46.40				\$ 46.40
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	9-Sep-19	9-Sep-19	London			\$ 5.20				\$ 5.20
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	13-Sep-19	13-Sep-19	London			\$ 2.40			\$ 8.00	\$ 10.40
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	16-Sep-19	16-Sep-19	Woodstock			\$ 52.00				\$ 52.00
Renato Discenza	CEO	Attendance at Health Service Provider Meeting	23-Sep-19	23-Sep-19	St. Thomas			\$ 25.60				\$ 25.60
Renato Discenza	CEO	Attendance at MOHLTC Meeting	24-Sep-19	24-Sep-19	Toronto			\$ 159.20				\$ 159.20
Renato Discenza	CEO	Attendance at LHIN/Board/Committee Meeting	26-Sep-19	26-Sep-19	Seaforth			\$ 172.40				\$ 172.40
							\$ -	\$ 925.60	\$ -	\$ -	\$ 8.00	\$ 933.60

South West LHIN Q2

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation Autre mode de transport	Accommodation	Meals	Other Expenses Autres dépenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien		Hebergement	Repas		TOTAL
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	31-Jul-19	31-Jul-19	St. Thomas			\$ 54.00				\$ 54.00
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	14-Aug-19	14-Aug-19	Stratford / St. Thomas			\$ 72.00				\$ 72.00
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	28-Aug-19	28-Aug-19	London			\$ 10.00				\$ 10.00
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	11-Sep-19	11-Sep-19	Woodstock			\$ 41.60		\$ 12.50		\$ 54.10
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	13-Sep-19	13-Sep-19	London						\$ 8.00	\$ 8.00
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	16-Sep-19	16-Sep-19	Woodstock			\$ 41.60				\$ 41.60
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	23-Sep-19	23-Sep-19	St. Thomas			\$ 56.00				\$ 56.00
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	26-Sep-19	26-Sep-19	Seaforth / Owen Sound			\$ 144.00		\$ 12.50		\$ 156.50
							\$ -	\$ 419.20	\$ -	\$ 12.50	\$ 8.00	\$ 452.20

South West LHIN Q2

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Hilary Anderson	Vice President, Corporate Services	Attendance at Health Service Provider Meeting	13-Sep-19	13-Sep-19	London						\$ 8.00	\$ 8.00
Hilary Anderson	Vice President, Corporate Services	Attendance at Health Service Provider Meeting	16-Sep-19	16-Sep-19	Woodstock			\$ 48.80				\$ 48.80
Hilary Anderson	Vice President, Corporate Services	Attendance at Health Service Provider Meeting	17-Sep-19	17-Sep-19	London						\$ 5.00	\$ 5.00
Hilary Anderson	Vice President, Corporate Services	Attendance at LHIN/Board/Committee Meeting	26-Sep-19	26-Sep-19	Seaforth / Owen Sound			\$ 176.00				\$ 176.00
						\$ -	\$ -	\$ 224.80	\$ -	\$ -	\$ 13.00	\$ 237.80

South West LHIN Q2

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	9-Jul-19	9-Jul-19	Stratford			\$ 49.60				\$ 49.60
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	10-Jul-19	10-Jul-19	Stratford			\$ 49.60				\$ 49.60
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	25-Jul-19	25-Jul-19	London						\$ 13.00	\$ 13.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	30-Jul-19	30-Jul-19	London						\$ 5.00	\$ 5.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	7-Aug-19	7-Aug-19	St. Thomas			\$ 24.80				\$ 24.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	14-Aug-19	14-Aug-19	Stratford			\$ 50.40			\$ 5.00	\$ 55.40
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	15-Aug-19	15-Aug-19	London						\$ 5.00	\$ 5.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	10-Sep-19	10-Sep-19	London						\$ 5.00	\$ 5.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	12-Sep-19	12-Sep-19	London						\$ 6.00	\$ 6.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Community Consultation/Engagement	13-Sep-19	13-Sep-19	London						\$ 8.00	\$ 8.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	16-Sep-19	16-Sep-19	Woodstock			\$ 48.80				\$ 48.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	17-Sep-19	17-Sep-19	Woodstock			\$ 48.80				\$ 48.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	19-Sep-19	19-Sep-19	London						\$ 5.00	\$ 5.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	23-Sep-19	23-Sep-19	St. Thomas			\$ 24.80				\$ 24.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	24-Sep-19	24-Sep-19	London						\$ 5.00	\$ 5.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	25-Sep-19	25-Sep-19	London						\$ 8.00	\$ 8.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	26-Sep-19	26-Sep-19	Seaforth / Owen Sound			\$ 176.00				\$ 176.00
							\$ -	\$ 472.80	\$ -	\$ -	\$ 65.00	\$ 537.80

South West LHIN Q2

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	10-Jul-19	10-Jul-19	Seaforth			\$ 62.40				\$ 62.40
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	17-Jul-19	17-Jul-19	Wingham			\$ 92.80				\$ 92.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	13-Aug-19	13-Aug-19	Woodstock			\$ 48.80				\$ 48.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	14-Aug-19	14-Aug-19	Stratford			\$ 25.20				\$ 25.20
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	14-Aug-19	14-Aug-19	Seaforth			\$ 46.80				\$ 46.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	16-Aug-19	16-Aug-19	Ingersol			\$ 39.20				\$ 39.20
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	19-Aug-19	19-Aug-19	St. Thomas			\$ 24.80				\$ 24.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	27-Aug-19	27-Aug-19	Ingersol			\$ 39.20				\$ 39.20
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	29-Aug-19	29-Aug-19	Stratford			\$ 49.60				\$ 49.60
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	9-Sep-19	9-Sep-19	Seaforth			\$ 24.80				\$ 24.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	11-Sep-19	11-Sep-19	Seaforth			\$ 62.40				\$ 62.40
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	13-Sep-19	13-Sep-19	London						\$ 5.00	\$ 5.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	16-Sep-19	16-Sep-19	Woodstock			\$ 44.30				\$ 44.30
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	17-Sep-19	17-Sep-19	Listowel			\$ 70.00				\$ 70.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	18-Sep-19	18-Sep-19	Woodstock			\$ 42.70				\$ 42.70
Daryl Nancekivell	Vice President, Home and Community Care	Professional Development	19-Sep-19	19-Sep-19	London						\$ 12.00	\$ 12.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	23-Sep-19	23-Sep-19	St. Thomas			\$ 21.70				\$ 21.70
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	26-Sep-19	26-Sep-19	Seaforth / Owen Sound			\$ 154.00				\$ 154.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	27-Sep-19	27-Sep-19	Woodstock			\$ 39.90				\$ 39.90
							\$ -	\$ 888.60	\$ -	\$ -	\$ 17.00	\$ 905.60