

Out of Province Package for patient or family members

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Thank you for your interest regarding Out of Province Long Term Care Application.

This letter is to provide you steps to complete the Long Term Care Application for Out of Province. Please contact your Care Coordinator – Rosa Alam at extension 5502 for further inquiries.

INSTRUCTIONS:

- Contact Card Management Office: Service Ontario at 613-840-5873 for prior approval OHIP Out of Province Long Term Care Application.
- Review the information sheet and tips on successful transition tips.
- Call LTCHs for additional information and to arrange a tour of selected choices.
- Long Term Care Home Facility Choice Form and Application for Determination of Eligibility for Long Term Care Home Admission to be completed by the Power of Attorney – Personal Care or Substitute Decision Maker, if patient deemed incapable after all medical forms completed by Out of Province medical contact person provided by you.

HOME AND COMMUNITY CARE
SUPPORT SERVICES

SERVICES DE SOUTIEN À DOMICILE
ET EN MILIEU COMMUNAUTAIRE

GUIDE TO PLACEMENT IN LONG-TERM CARE HOMES



310-2222
www.healthcareathome.ca

Ontario 

WHAT IS A LONG-TERM CARE HOME?

A long-term care home is a place for you to live safely, comfortably and with dignity when it becomes too difficult to live at home independently. Long-term care homes are sometimes referred to as nursing homes.

A long-term care home provides:

- On-site nursing care 24 hours a day
- Access to primary care through the long-term care medical team
- All meals (including medically-based restrictions)
- Daily assistance with personal care – for example bathing, dressing and eating
- Accommodation with basic furnishings including a bed, chair and bed linens
- Laundry and housekeeping services
- Religious and spiritual services
- Personal hygiene supplies
- Pharmacy services and nursing assistance to manage your medications and clinical supplies
- Social and recreational programs
- A safe and secure environment
- Some long-term care homes also provide short-stay bed options such as respite and convalescent care
- Social work services
- Therapy services

Home and Community Care Support Services is responsible for placement coordination to long-term care homes. All long-term care homes have Residents' Councils and many also have Family Councils. Both play a role in services provided in homes and improving quality of life for residents, such as answering your questions and helping you and your loved ones as you adjust to your new surroundings. Long-term care homes are licensed by the Government of Ontario and must meet the requirements under the *Fixing Long-Term Care Act, 2021*.

HOW DO I KNOW WHEN IT'S TIME TO APPLY FOR LONG-TERM CARE?

Changes and transitions are part of every stage and age of life. There may come a time when you wish to consider a long-term care home for the next phase in your life. You may begin to explore long-term care as an option when you:

- feel your care needs exceed what other services in the community can provide
- need help with day-to-day tasks, such as eating, bathing and dressing
- need on-site monitoring for your safety and well-being
- are unable to return home after a stay in the hospital
- need nursing care available on-site 24 hours a day



WHERE DO I START?

Whether you are interested in long-term care for yourself, a family member or friend, the caring and knowledgeable professionals at Home and Community Care Support Services will support you throughout your decision-making process. A Home and Community Care Support Services care coordinator will work with you to:

- Assess if you are eligible for home care services and, if you are eligible, develop a customized care plan that meets your needs and helps you to remain supported at home as long as possible.
- Explore other housing options such as:
 - supportive housing and assisted living services for seniors who may require more frequent services than home care can provide
 - retirement homes, which are privately-owned and operated facilities suitable for seniors who require minimal health care assistance
- Assess your needs whether you are at home, elsewhere in the community, or in the hospital, and determine your eligibility for admission into a long-term care home
- Help you make an informed decision and work with you, your family/caregiver to complete your application to long-term care homes, ensuring any preferences relating to admission, based on ethnic, religious, spiritual, linguistic, familial and cultural factors are considered

The decision to apply for long-term care is yours. You may have many questions and mixed emotions. It may be helpful to share your feelings with people you trust, including your friends, family, doctor or religious/spiritual leader.



HOW MUCH DOES IT COST?

Once you are admitted to a long-term care home, you are required to contribute to the cost of your stay. The Ministry of Long-Term Care publishes accommodation costs for all long-term care homes at [Ontario.ca/LongTermCare](https://ontario.ca/LongTermCare) and you may qualify for financial assistance to help offset these fees. You can speak with your care coordinator for more information on costs.



HOW DO I APPLY TO A LONG-TERM CARE HOME?



1. Referral

You can work with a care coordinator to determine whether you are eligible for admission to a long-term care home and to identify homes appropriate for you. You can refer yourself or be referred to a care coordinator by a family member/caregiver, physician, nurse or community worker. If a person is not capable of making a decision about long-term care, the substitute decision-maker (for example, the person who holds a Power of Attorney for Personal Care or certain family members) may do so on their behalf. It is a good idea to discuss the decision to apply openly and respectfully with the person for whom long-term care is being considered.





2. Visit the homes you would like to consider

Visiting homes or learning more about your top choices by visiting

[Ontario.ca/LongTermCare](https://ontario.ca/LongTermCare)

will help answer some of your

questions. By taking a tour, you can get a better feel for the surroundings and the people who work and live in the home.

When you visit a long-term care home, you may want to ask:

- for an information package on the home
- for copies of recent inspection reports – the province conducts regular inspections, as required under the *Fixing Long-Term Care Act, 2021*. You can also find the reports online at publicreporting.ltchomes.net
- to speak to a member of the home's Residents' Council
- to speak to a member of the home's Family Council, if available

Before touring the long-term care homes you are considering, list the features that are important to you and pre-book the visit so that you will be able to get an informative tour. Some things to consider for your list:



- **Location:** Is the home close enough for family and friends to visit?
- **Cultural/language/religious preferences:** Do these factors need to be considered?
- **Types of programs/activities offered:** What types of programs/activities (for example, social events or outings) does the home offer its residents?
- **Past affiliation:** Do you have a preference for a specific long-term care home due to current or past involvement (for example, as a volunteer, board member or friend/family of a resident)?
- **Type of accommodation:** What type of room is best suited for your needs? Options include a private room, semi-private room or basic room. Please ask your tour guide about room set-ups (for example, sharing bathrooms, sharing rooms, personalizing your room with artwork) and the standard provincial fees associated with each option, as well as financial assistance options for basic accommodation.
- **Additional needs:** Throughout Ontario, there are some beds available for veterans and for those with religious, cultural or language preferences. Your care coordinator will help you identify whether there are homes in your area that address your specific needs and whether you meet the requirements for admission.

More information and resources, including a checklist for visiting a long-term care home, are available at [Ontario.ca/LongTermCare](https://ontario.ca/LongTermCare).



3. Assessments and forms

- When you decide that long-term care is right for you, you can work with your care coordinator to begin the application process.
- The decision to seek admission to a long-term care home requires the voluntary and informed consent of a capable person. An evaluation may be required if there is any question or uncertainty with respect to the applicant's capacity to make informed decisions and the need for a substitute decision maker. Your care coordinator can provide more information on this process.
- You will be asked to complete several forms as part of the application process. You or your substitute decision-maker must give consent to apply for and be admitted to a long-term care home.
- As part of the application process, your care coordinator completes assessments to determine whether you are eligible for admission, including whether your care needs can be met in a long-term care home.
- If you are found to be eligible, **you may select homes anywhere in Ontario**. Home and Community Care Support Services can place you on a maximum of five waiting lists. (This maximum does not apply to people who are assessed as needing an immediate long-stay admission because of a crisis in their condition or circumstances.)



What if I am not eligible for long-term care?

If you are not eligible for admission to a long-term care home, your care coordinator will explain why and will help you find alternatives to meet your needs. They will connect you with community services that are right for you, such as meal services, friendly visiting and adult day programs, to help you to stay home longer than you thought possible.

If you learn you are not eligible for long-term care and you disagree with the determination, we encourage you to contact your care coordinator to discuss your current situation. Your care coordinator will work with you, your family or your caregiver to respond to your concerns.

What happens if I am eligible for long-term care?

Your care coordinator will notify you that you are eligible for long-term care and will send your application to the home(s) you selected. Each long-term care home will review your application to determine if the home can meet your needs. If a home is not able to meet your needs, your application may be declined. If this occurs, your care coordinator will provide you with more information and discuss alternate options.



4. Wait lists and wait times

Before you can move into one of the long-term care homes you have selected, you will likely need to wait until an appropriate bed for your care needs becomes available. Waiting time can vary depending on the type of accommodation you are waiting for and your specific care needs.

We know that waiting can be stressful for you and your caregivers. During this time, your care coordinator will continue to work with you to ensure your needs are being met until a long-term care bed becomes available.

If you have been on the waiting list for a while, Home and Community Care Support Services may need to reassess you to see if there have been any changes in your condition or circumstances.

Your care coordinator can provide more information on the current wait times for the homes you are considering.

Waiting at home

If you are living at home while you wait and require support urgently, you or your caregiver may be asked to consider long-term care homes with shorter wait times so that you can receive the care you need sooner.

If you move into a long-term care home with a shorter wait list, you can remain on the wait list for a different home of your choice and move to your preferred home when a bed becomes available.

Waiting in hospital

The ideal place to assess your long-term care needs, and develop the best possible immediate and longer term care plan for you, is in your home. In your home, your day-to-day needs can best be evaluated and understood. If you are in hospital while you wait, you or your substitute decision maker will be supported to review your long-term care home choices to select homes with shorter wait times so that you can receive the care you need sooner, with consideration of your individual cultural, familial and linguistic preferences.

With the passing of *Bill 7, More Beds, Better Care Act, 2022*, the *Fixing Long-Term Care Act, 2021* was amended to enable the transition of eligible hospital patients who no longer require treatment in hospitals to care arrangements in long-term care homes, so that you can receive the right care in the right place. The amendments allow placement coordinators to carry out certain steps in the long-term care eligibility determination and admission process without the consent of a hospital patient or their substitute decision-maker. However, the amendments do not allow for a hospital patient to be physically transferred to a long-term care home without their consent if they refuse to go to a long-term care home. Your care coordinator will work with you to support your move as quickly as possible into a long-term care home that can meet your care needs while you wait for your chosen home. When a hospital patient moves to a care arrangement in a long-term care home chosen by a placement coordinator, they would be placed in priority status on the waitlist for their preferred homes.

Patients who require chronic care and are more or less permanently residing in hospital may be required to pay a chronic care co-payment. The maximum co-payment is \$63.73 per day and represents a contribution to the cost of accommodation and meals. Effective November 20, 2022, patients who have been discharged from hospital but choose to remain in hospital will be charged a standardized daily fee of \$400.



5. Bed offer

Your care coordinator will contact you when an appropriate bed becomes available in one of your chosen homes. You must make the decision to accept or refuse the bed within 24 hours of receiving the offer. During this time, you can speak with your family or caregivers about this decision.

a) Accepting a bed offer

If you choose to accept the bed offer, you are required to move in within five (5) days of acceptance. Due to high demands for long-term care homes, the ministry cannot hold “vacant” beds. Regardless of when you move in, you will be required to pay the pro-rated accommodation cost for each of the five (5) days. If the bed that is offered to you is not your first choice, you may also choose to keep your name on the waiting list(s) for your other choice(s). Please note that your priority on the waiting list of your other choices may change when you accept a bed offer.

b) Refusing a bed offer when waiting at home

If you decide to refuse a bed offer, your file will be closed and you will be removed from the waiting list of all your chosen homes. You will not be able to reapply until 12 weeks after the day you were removed from the waiting list. Exceptions are made when there is a change in your condition or circumstances. There are limited exceptions to this rule; you will want to discuss this with your care coordinator.

c) Refusing a bed offer when waiting in hospital

If you decline a bed offer from a long-term care home while waiting in hospital, you will continue to remain on the waitlist for the long-term care homes you and the placement coordinator have selected. Regardless of whether the home was selected by you or the placement coordinator, the hospital discharge team will be informed if you decline a bed offer. Hospitals will charge you a rate of \$400 per day if you no longer require acute medical care and have received an offer for a bed in long-term care but choose to remain in hospital, after being discharged, while waiting for a setting that best meets your care needs.



6. Admission Day

On moving day, getting to the long-term care home and any moving costs and arrangements will be your responsibility. On the day of admission, take things that you will need immediately. The rest of your clothes and non-essential items can be brought once you have settled in.

- **Medication:** The homes prefer you bring a Medication Administration Record or a list of current medications from your local pharmacy. However, if you are unable to obtain the list from your pharmacy, bring the prescription bottles, including over-the-counter medicine, in the original labeled containers
- **Ontario Health Card:** Remember to bring your Ontario Health Card as well as any medical insurance coverage information
- **Clothes:** Nightwear, socks, panty hose, undergarments, including support or compression garments, dresses, pants, tops, shirts and sweaters. All clothes should be machine-washable and clearly labelled with your name. Jogging suits are warm, easy to care for and stand up to many washings. Most long-term care homes do not arrange for dry cleaning
- **Assistive Devices:** Wheelchairs, walkers and braces. Please label all assistive devices before taking them to the long-term care home

- **Toiletries:** Hairbrush, comb, deodorant, shampoo, toothbrush, razor, etc.
- **Glasses, Dentures and Hearing Aids with Extra Batteries:** If possible, engrave your first initial and last name on all glasses, dentures and hearing aids
- **Personal Items:** You may wish to take pictures and familiar articles, such as a favourite blanket or bedspread, to personalize your room. Please check with the long-term care home before bringing any furniture items or electrical appliances (e.g., radios or televisions). All personal items must be labeled. Earphones or a headset may be required for radios and televisions if you are sharing a room.

The following items should **NOT** be taken with you:

- Large sums of money (some long-term care homes may offer banking services)
- Precious jewelry, figurines, artwork and family heirlooms
- Food that is not kept in closed containers
- Sharp objects such as scissors

Who can I talk to if I have questions or concerns after my move?

Moves are always difficult and require a period of adjustment. No place will be like your own home, therefore some compromise will be necessary. However, it can also be a time of new beginnings, new friends and new interests. Take some time before your move to work with your care coordinator or other members of your health care team to develop a plan in advance to adjust to your new surroundings and new people.

If a problem arises, it is best if you and/or your family/caregiver discuss it with the local Residents' Council or the long-term care home staff as soon as possible. Hopefully, together you can find a solution. If you still have a concern, please contact a Home and Community Care Support Services Care Coordinator who will connect you to a Compliance Duty Inspector at the Ministry of Long-Term Care. You can also contact the Long-Term Care Family Support and Action Line at 1-866-434-0144.

QUESTIONS OR CONCERNS?

- If you have questions about the application process or placement into long-term care homes, contact Home and Community Care Support Services at 310-2222 (note that this number does not require an area code and will automatically connect you with your local Home and Community Care Support Services organization)
- Call the Long-Term Care Family Support and Action Line at 1-866-434-0144 to voice any concerns you have about a long-term care home or Home and Community Care Support Services
- The provincial government offers comprehensive information about long-term care at [**Ontario.ca/LongTermCare**](https://ontario.ca/LongTermCare)
- For more information on the laws that govern long-term care homes, visit [**ontario.ca/laws/statute/21f39**](https://ontario.ca/laws/statute/21f39)

Exceptional care – wherever you call home.

Ontario's 14 Home and Community Care Support Services organizations coordinate in-home and community-based care for thousands of patients across the province every day.

For information and referrals related to home and community care or to learn more about long-term care home placement services, please call 310-2222 (English) or 310-2272 (French). No area code is required.

www.healthcareathome.ca

Patient Name: _____ HCN: _____

All forms must be completed before the applicant can be placed on a Long Term Care Home waitlist. If all forms are NOT received within 6 weeks, your placement file will be closed.

- ALL LTC Homes are Smoke-free
- Please choose up to 5 homes, ranking in order of preference from 1 to 5 (1=first choice). Please tour before adding the home as a choice
- Check all accommodation types (check boxes) for each home that is affordable
- Sign and date the third page of this form and send back all 3 pages

Please Fax or mail in (Fax: 905-855-8989)

HOME AND COMMUNITY CARE SUPPORT SERVICES MISSISSAUGA HALTON LTCHs:

ETOBICOKE	Rank	Choose Accommodation (v)
<input type="checkbox"/> Dom Lipa Nursing Home, 52 Neilson Dr. (416) 621-3820 (Slovenian)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> Eatonville Care Centre, 420 The East Mall (416) 621-8000 (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private
<input type="checkbox"/> Wesburn Manor 400 The West Mall (416) 394-3600 (4 floor building)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> Labdara Nursing Home, 5 Resurrection Rd (416) 232-2112 (Lithuanian)		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Westbury 495 The West Mall (416) 622-7094 (9 floor building) (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Private
HALTON (Georgetown, Milton, Oakville)		
<input type="checkbox"/> Allendale, 185 Ontario Street S. Milton (905) 825-6000 x 8001		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Bennett Centre Long Term Care, 1 Princess Anne Drive, Georgetown (non-secure) (905) 873-0115		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Extendicare Halton Hills, 9 Lindsay Court, Georgetown (905) 702-8760		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Northridge Long-term Care Centre, 496 Postridge Drive, Oakville (905) 257-9882		<input type="checkbox"/> Basic <input type="checkbox"/> Private <input type="checkbox"/> Veterans Priority Access Bed
<input type="checkbox"/> Post Inn Village, 203 Georgian Drive, Oakville (905) 825-6000 x4088		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> The Waterford, 2140 Baronwood Drive, Oakville (905) 827-2405		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> West Oak Village, 2370 Third Line, Oakville (905) 469-3294		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Wyndham Manor, 291 Reynolds Street, Oakville (905) 849-7766		<input type="checkbox"/> Basic <input type="checkbox"/> Private
MISSISSAUGA		
<input type="checkbox"/> Cawthra Gardens LTC Community, 590 Lolita Gardens (905) 306-9984		<input type="checkbox"/> Basic <input type="checkbox"/> Private <input type="checkbox"/> Veterans Priority Access Bed
<input type="checkbox"/> Streetsville Care Community, 1742 Bristol Rd W (905) 826-3045 (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> Camilla Care Community 2250 Hurontario St. (905) 270-0411 (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private

Patient Name: _____ HCN: _____

<input type="checkbox"/> Erin Mills Nursing Home, 2132 Dundas St W. (905) 823-7273 (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> Extendicare Mississauga, 855 John Watt Blvd. (905) 696-0719		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Cooksville Care Centre, 55 Queensway W. (905) 270-0170 (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private
<input type="checkbox"/> Mississauga LTC Facility, 26 Peter St. N (905) 278-2213 (non-secure)		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> Sheridan Villa, 2460 Truscott Dr. (905) 791-8668		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Silverthorn Care Community, 4350 Mississauga Rd. (905) 812-1175		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> The Wenleigh LTC Facility, 2065 Leanne Blvd. (905) 822-4663		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Tyndall Seniors Village, 1060 Eglinton Ave. E. (non-secure) (905) 624-1511		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
<input type="checkbox"/> Villa Forum LTC Facility, 175 Forum Drive (905) 501-1443 (Italian)		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Village of Erin Meadows LTC Facility, 2930 Erin Centre Blvd. (905) 569-7155		<input type="checkbox"/> Basic <input type="checkbox"/> Private
<input type="checkbox"/> Yee Hong Centre – Mississauga, 5510 Mavis Rd. (905) 568-0333		<input type="checkbox"/> Basic <input type="checkbox"/> Private

OUT OF REGION LTC HOMES	Rank	Choose Accommodation (v)
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private

Patient Name: _____ HCN: _____

ACCOMMODATION RATES

(Rates effective October 1 2022, rates increase annually, **no monthly rate reduction for semi-private or private accommodation**)

Basic (\$1,938.46/Month)

Semi-Private (2,336.92/Month)

Private (\$2,769.14/Month)

Short Stay (\$41.25/Day)

- Does the applicant state they can afford the BASIC accommodation monthly rate? ☐ Yes ☐ No, can't afford
If "No", a RATE REDUCTION will be required. Copy of the Rate Reduction Package is available at the Long-Term Care Home.
- **By signing this Long-Term Care Homes Facility Choice Form, I confirm that I have been informed of the different costs for Semi-private and Private Accommodations in the Long-Term Care Homes of my choice.**

CHOICES AND BED OFFER

- I have been informed that I can add or remove choices (an updated Choice Form will be required).
- I have been informed of the 24 hour time period to respond to a bed offer and that the admission must occur within 5 days. Bed payment starts the day the bed is available.
- **I have been informed and understand the legislated consequences of refusing a bed offer for any of the identified Long-Term Care Home choices.**

CONSENT FOR PLACEMENT

Home and Community Care Support Services Mississauga Halton, as the designated Placement Coordinator, will:

- Collect all necessary personal and medical information to determine eligibility for admission to a Long-Term Care Home;
- Arrange for appropriate assessments;
- Maintain this information on file, and subsequently disclose information to the Long-Term Homes of my choice.

- ✓ I acknowledge that I have been counseled about the reasons why this information is needed and I understand them.
- ✓ I understand that the Home and Community Care Support Services Mississauga Halton will update and share this information with other Home and Community Care Support Services organizations, other health professionals involved in my care, and the Long-Term Care Homes of my choice.
- ✓ I understand that I may withdraw my consent at any time.

I am applying to reunite with a spouse or partner: _____

(Please print name of spouse/partner)

Print Name of Patient or Substitute Decision Maker

Signature of Patient or Substitute Decision Maker (Day/Month/Year)

Date handed out by Home and Community Care Support Services Mississauga Halton _____

Date received by Home and Community Care Support Services Mississauga Halton _____

Information subject to change without notice

Patient Name: _____ HCN: _____

Choices made by Care Coordinator under Ontario Regulation 246/22 – [For ALC patients in Hospital only](#)

Amendments made to the [Fixing the Long-Term Care Act 2021](#) enables a care coordinator working with ALC patients to complete the following with or without the patient or Substitute Decision Makers' consent:

- Determine a patient's eligibility for admission to a long-term care home
- Select long-term care homes(s) for a patient that can meet their care needs
- Share the patient's application and health information with long-term care homes
- Authorize admission to the home

Your care coordinator has worked with you throughout this process and provided information on homes that can meet your care needs. At this time, you or your Substitute Decision Maker have declined consent for a Long Term Care application and/or to add additional choices to your Long-Term Care Homes Choice Sheet. The care coordinator has selected the choices below on your behalf, as per Fixing Long Term Care Act, 2021 s.60.1.

This Facility Choice List represents HCCSS selected Waitlist Choices:

Choices added by HCCSS (Hospital Only)		
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private
		<input type="checkbox"/> Basic <input type="checkbox"/> Semi Private <input type="checkbox"/> Private

LONG-TERM CARE PATIENT CHECKLIST

Care Coordinator's Name and number: _____

All Documents Due by: _____

Please note all documents need to be received to start a Long Term Referral.

If the paperwork is not returned within 6 weeks (date above) the placement file will be closed. All pages of each form need to be returned to the Home and Community Care Support Services Mississauga Halton.

1. Health Assessment Form (4 Pages)

- Completed by Primary Care Physician or Registered Nurse. Please ensure family physician is aware that the form has been sent to their office and **ask that it be filled out in a timely fashion.**

2. Application for Determination of Eligibility for Long-Term Care Home Admission (Consent Form)

- Capable patient signs; Incapable patient (Substitute Decision Maker or Power of Attorney)

- Capable patient signs; Incapable patient (Substitute Decision Maker or Power of Attorney)

Ontario 

Bulletin to Residents of Long-Term Care Homes: Important News Regarding Long-Term Care Home Accommodations Charges

Ministry of
Long-Term Care

FALL 2022

Renseignements aussi
disponibles en français

Due to the COVID-19 outbreak, the annual long-term care home resident co-payment rate increase was deferred to October 1, 2022. Consistent with prior years, an inflationary increase of 2.5% will be applied to the co-payment for basic and preferred accommodation in Long-Term Care (LTC) Homes.

Basic Accommodation Rates

On October 1, 2022, the co-payment that residents pay for basic accommodation in Long-Term Care (LTC) homes **will increase by \$1.55 per day from \$62.18 per day to \$63.73 per day**, consistent with recent inflationary increases. This will help cover the rising costs of meals and accommodation.

Preferred Accommodation Rates

The maximum charges will also be increasing for residents admitted to newer preferred accommodation beds **on or after October 1, 2022**. The premium charged for semi-private accommodation will increase by \$0.32 from \$12.78 to \$13.10 per day, and the premium for private accommodation will increase by \$0.67 from \$26.64 to \$27.31 per day.

The table below provides the new rates that will apply as of October 1, 2022 to all types of accommodation based on a resident's date of admission to the bed.

Type of Accommodation	Daily Rate	Monthly
Long-Stay Resident:		
Basic	\$63.73	\$1,938.46
Semi-Private		
Residents admitted to newer beds on or after July 1, 2015.	\$76.83	\$2,336.92
Residents admitted to newer beds on or after September 1, 2014, but prior to July 1, 2015.	\$75.74	\$2,303.76

Continued...

Residents admitted to newer beds on or after July 1, 2013, but prior to September 1, 2014.	\$74.65	\$2,270.61
Residents admitted to newer beds on or after July 1, 2012, but prior to July 1, 2013.	\$73.54	\$2,236.84
Residents occupying older beds, or residents admitted to newer beds prior to July 1, 2012.	\$72.47	\$2,204.30

Private

Residents admitted to newer beds on or after July 1, 2015.	\$91.04	\$2,769.14
Residents admitted to newer beds on or after September 1, 2014, but prior to July 1, 2015.	\$89.13	\$2,711.04
Residents admitted to newer beds on or after July 1, 2013, but prior to September 1, 2014.	\$87.21	\$2,652.64
Residents admitted to newer beds on or after July 1, 2012, but prior to July 1, 2013.	\$85.30	\$2,594.54
Residents occupying older beds, or residents admitted to newer beds prior to July 1, 2012.	\$83.38	\$2,536.14

Short-Stay Resident (Respite Bed)

\$41.25

N/A

NOTE: “Newer beds” – beds classified as “NEW” or “A” according to ministry design standards

“Older beds” – beds classified as “B”, “C”, “Upgraded D” or “D” according to ministry design standards

Effective from October 1, 2022, the basic accommodation rate is determined using the following formula:

- $2019 / 2020 / 2021 \text{ rate} \times (1 + \text{CPI Rate up to a maximum of } 2.5\%) = 2022 \text{ co-payment rate.}$ [i.e., $\$62.18 \times (1+2.5\%) = \63.73]
- The monthly rate is determined by multiplying the daily rate by 30.4167.
[i.e., $\$63.73 \times 30.4167 = \$1,938.46$]

If you have requested a transfer from your current accommodation into a preferred accommodation bed, please call the LTC home administrator to confirm the rate that you will be required to pay. Preferred rates for semi-private and private accommodation in your current LTC home or in another LTC home may be different if you are offered a bed on or after October 1, 2022.

If you are currently paying less than \$63.73 per day because you are receiving a reduction in the basic co-payment, known as a “Rate Reduction,” you should not be affected because your co-payment amount is determined based on what you can afford. However, if you did not qualify for a rate reduction during the 2022-23 Rate Reduction cycle (which began on July 1,

2022, and ends on June 30, 2023) due to your income being slightly too high, you may reapply as of October 1, 2022 to see if you now qualify. All residents receiving a rate reduction should re-apply for a reduction in the basic co-payment rate for the 2023-24 cycle, beginning on July 1, 2023. Staff at your LTC home will provide you with the application form and will help you to submit your application to the Ministry of Long-Term Care.

For more information on co-payment rates or the changes to the rate reduction application process, please speak with your home's Administrator. Should you have any additional questions, please contact: LTC.RateReduction@ontario.ca.

Bulletin à l'intention des résidents des foyers de soins de longue durée : Renseignements importants sur les tarifs d'hébergement

Ministère des Soins
de longue durée

L'AUTOMNE 2022

Also available in English

Tarifs d'hébergement avec services de base

En date du 1^{er} octobre 2022, la quote-part quotidienne que les résidents paient pour l'hébergement avec services de base dans un foyer de soins de longue durée (FSLD) **passera de 62,18 \$ à 63,73 \$, soit une augmentation de 1,55 \$**, afin de tenir compte des récentes hausses liées à l'inflation. Cela aidera à assumer les coûts plus élevés des repas et de l'hébergement.

Tarifs d'hébergement avec services privilégiés

Les tarifs maximaux augmenteront également pour les résidents occupant les nouveaux lits avec services privilégiés **le ou après le 1^{er} octobre 2022**. Le tarif des chambres à deux lits passera de 12,78 \$ à 13,10 \$, soit une augmentation de 0,32 \$ par jour, et le tarif d'une chambre individuelle passera de 26,64 \$ à 27,31 \$, soit une augmentation de 0,67 \$ par jour.

Le tableau ci-dessous renferme les nouveaux tarifs qui s'appliqueront à compter du 1^{er} octobre 2022 à tous les types d'hébergement, en fonction de la date où les résidents commencent à occuper un lit.

Type d'hébergement	Tarif journalier	Tarif mensuel
Résident à long terme:		
De base	63,73 \$	1 938,46 \$
Semi-privé		
Résident admis dans un nouveau lit le ou après le 1 ^{er} juillet 2015.	76,83 \$	2 336,92 \$
Résident admis dans un nouveau lit le ou après 1 ^{er} septembre 2014, mais avant le 1 ^{er} juillet 2015.	75,74 \$	2 303,76 \$
Résident admis dans un nouveau lit le ou après le 1 ^{er} juillet 2013, mais avant le 1 ^{er} septembre 2014.	74,65 \$	2 270,61 \$
Résident admis dans un nouveau lit le ou après le 1 ^{er} juillet 2012, mais avant le 1 ^{er} juillet 2013.	73,54 \$	2 236,84 \$
Résident occupant un lit plus ancien, ou résident admis dans un nouveau lit avant le 1 ^{er} juillet 2012.	72,47 \$	2 204,30 \$
		Suite...

Privé

Résident admis dans un nouveau lit le ou après le 1 ^{er} juillet 2015.	91,04 \$	2 769,14 \$
Résident admis dans un nouveau lit le ou après 1 ^{er} septembre 2014, mais avant le 1 ^{er} juillet 2015.	89,13 \$	2 711,04 \$
Résident admis dans un nouveau lit le ou après le 1 ^{er} juillet 2013, mais avant le 1 ^{er} septembre 2014.	87,21 \$	2 652,64 \$
Résident admis dans un nouveau lit le ou après le 1 ^{er} juillet 2012, mais avant le 1 ^{er} juillet 2013.	85,30 \$	2 594,54 \$
Résident occupant un lit plus ancien, ou résident admis dans un nouveau lit avant le 1 ^{er} juillet 2012.	83,38 \$	2 536,14 \$

Résident en hébergement de courte durée (lit réservé aux services de relève)	41,25 \$	S.O.
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REMARQUE :

« Nouveaux lits » – lits « NOUVEAUX » ou de catégorie « A », selon les normes d'aménagement du Ministère.

« Lits plus anciens » – lits des catégories « B », « C », « mis à niveau D » ou « D », selon les normes d'aménagement du Ministère.

À compter du 1^{er} octobre 2022, le taux d'hébergement de base est calculé selon la formule suivante:

- taux d'hébergement de base de 2019 / 2020 / 2021 x (1 + taux d'IPC) = taux de co-paiement de 2022 [c.-à-d., 62,18 \$ x (1 + 2,5 %) = 63,73 \$].
- Le taux mensuel est calculé en multipliant le taux quotidien par 30,4167 [c.-à-d., 63,73 \$ x 30,4167 = 1938,46 \$].

Si vous avez demandé de passer de votre type d'hébergement actuel à un hébergement avec services privilégiés, veuillez communiquer avec l'administratrice ou l'administrateur du foyer qui confirmera votre tarif. Les tarifs de l'hébergement en chambre individuelle ou en chambre à deux lits avec services privilégiés peuvent être différents d'un foyer à l'autre, si vous obtenez un lit le ou après le 1^{er} octobre 2022.

Si vous payez actuellement moins de 63,73 \$ par jour parce que vous bénéficiez d'une réduction sur la quote-part de base, ou « réduction du tarif », vous ne devriez pas être touché par ce changement, puisque le montant de votre quote-part est déterminé en fonction de ce que vous pouvez payer. Par ailleurs, si vous n'étiez pas admissible à une réduction pendant le cycle de réduction des tarifs 2022-2023 (du 1^{er} juillet 2022 au 30 juin 2023) en raison d'un revenu légèrement trop élevé, vous pourrez refaire une demande le 1^{er} octobre 2022 pour connaître votre admissibilité. Tous les résidents bénéficiant d'une réduction doivent refaire une demande de réduction de la quote-part de base pour le cycle 2023-2024, qui commencera le 1^{er} juillet 2023. Le personnel de votre foyer de soins de longue durée vous remettra le formulaire de demande et vous aidera à l'envoyer au ministère des Soins de longue durée.

Pour plus de renseignements sur la quote-part ou sur les changements au processus de demande d'une réduction du tarif, adressez-vous à l'administratrice ou à l'administrateur de votre foyer. Si vous avez d'autres questions, veuillez envoyer un courriel au ministère à l'adresse LTC.RateReduction@ontario.ca.

Application for Determination of Eligibility for Long-Term Care Home Admission

Form Provided by the Ministry of Long Term-Care under the *Fixing Long-Term Care Act, 2021*

If you wish to be admitted to a long-term care (LTC) home, you must fill out this form. This information is required by the designated placement co-ordinator for LTC homes, to determine if you are eligible for admission. The designated placement co-ordinator may collect additional personal health information from your health care providers for the purpose of determining your eligibility. The designated placement co-ordinator may also use and disclose the information for the same purpose.

Applicant's Information

Name of Applicant

Last Name First Name

Mailing Address

Unit Number	Street Number	Street Name	PO Box
Type (St/Blvd/Ave/Dr/Cr)		Direction (N/S/W/E)	Lot/concession/rural route
City/Town		Province	Postal Code

Contact Information

Last Name		First Name	
Home Telephone No. (incl. area code) Ext.	Cellular Telephone No. (incl. area code)	Alternate Telephone No. (incl. area code) Ext.	

Substitute Decision-Maker's Information (if applicable)

Last Name		First Name	
Home Telephone No. (incl. area code) Ext.	Cellular Telephone No. (incl. area code)	Alternate Telephone No. (incl. area code) Ext.	

Provide the legal authority to act as Substitute Decision-Maker (e.g. court appointment of guardian of the person, power of attorney for personal care, spouse or partner, etc.):

Consent

I, _____ am applying to the /
(First Name and Last Name of Applicant / Legally Authorized Substitute Decision-Maker)

(Name of Designated Placement Co-ordinator)

under the *Fixing Long-Term Care Act, 2021* for a determination of my (or the applicant's) eligibility for long-term care home admission as a (check appropriate box(es)):

☐ long-stay resident ☐ short-stay resident

I may withdraw this application at any time.

Last Name, First Name of ☐ Applicant or ☐ Applicant's Substitute Decision-Maker

Signature of <input type="checkbox"/> Applicant or <input type="checkbox"/> Applicant's Substitute Decision-Maker X	Date (yyyy/mm/dd)
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Demande de détermination d'admissibilité pour une admission en foyer de soins de longue durée

Formulaire fourni par le ministère des Soins de longue durée selon la *Loi de 2021 sur le redressement des soins de longue durée*

Si vous souhaitez être admis(e) dans un foyer de soins de longue durée (SLD), vous devez remplir ce formulaire. Ces renseignements sont requis par le coordinateur de placement désigné pour les foyers de SLD afin de déterminer si vous pouvez être admis(e). Le coordinateur de placement désigné peut recueillir des renseignements personnels supplémentaires sur la santé auprès de vos fournisseurs de soins de santé afin de déterminer votre admissibilité. Le coordinateur de placement désigné peut également utiliser et divulguer ces renseignements dans le même but.

Renseignements du demandeur

Nom du demandeur

Nom de famille

Prénom

Adresse postale

Numéro
d'appartement

Numéro de rue

Nom de rue

Boîte postale

Type (rue/boul./av./etc.)

Direction (N/S/O/E)

Parcelle/concession/route rurale

Ville

Province

Code postal

Coordonnées

Nom de famille

Prénom

Numéro de téléphone fixe (y compris l'indicatif
téléphonique)

Poste

Numéro de téléphone cellulaire (y compris
l'indicatif téléphonique)

Autre numéro de téléphone (y compris l'indicatif
téléphonique)

Poste

Renseignements du mandataire spécial (si applicable)

Nom de famille

Prénom

Numéro de téléphone fixe (y compris l'indicatif
téléphonique)

Poste

Numéro de téléphone cellulaire (y compris l'indicatif
téléphonique)

Autre numéro de
téléphone (y compris l'indicatif téléphonique)

Poste

Fournir l'autorisation légale d'agir en tant que mandataire spécial (p. ex. désignation par le tribunal d'un tuteur à la personne, procuration pour soins personnels, conjoint ou partenaire, etc.) :

Consentement

Je, soussigné(e), _____ fais une demande de /
Prénom et nom de famille du demandeur/du mandataire spécial légalement autorisé

/

(Nom du coordinateur de placement désigné)

selon la *Loi de 2021 sur le redressement des soins de longue durée* pour une détermination de mon admissibilité (ou celle du demandeur) à l'admission dans un foyer de soins de longue durée en tant que (cocher la ou les cases appropriée(s)) :

☐ résident à long terme ☐ résident à court terme

Je peux retirer cette demande à tout moment.

Nom de famille, Prénom du ☐ demandeur ou ☐ mandataire spécial du demandeur

Signature du ☐ demandeur ou ☐ du mandataire spécial du demandeur

X

Date (jj/mm/aaaa)

Rights Information Sheet (re Capacity Evaluation for LTC Admission)

Applicant Name

DOB (dd/mm/yr)

Health Card Number

**RIGHTS INFORMATION SHEET
ADMISSION TO A LONG-TERM CARE HOME**

An evaluator has decided that you are not capable of making a decision about admission to a nursing home or home for the aged. This means that another person must make a decision about admission for you.

If you do not agree with the evaluator's finding, you have the right to ask for a review of this decision from the Consent and Capacity Board. To apply for a review call:

In Toronto: 416-327-4142

Toll Free: 1-866-777-7391

You may ask this same Board (Consent and Capacity Board) to appoint someone to make admission decisions for you. As well, a person who would like to be appointed as your representative may apply to the Consent and Capacity Board to be granted this authority.

If you have a guardian or power of attorney for personal care, this is the person who would make the admission decisions for you.

If you would like further information about your rights, please call the Home and Community Care Support Services Mississauga Halton, or your Care Coordinator.

□ Etobicoke Office

401 The West Mall, Suite 1001
Etobicoke, ON M9C 5J5

□ Mississauga Office

2655 North Sheridan Way, Suite 140
Mississauga, ON L5K 2P8

□ Milton Office

611 Holly Avenue, Unit 203
Milton, ON L9T 0K4

Tel: 310-2222

No area code required

www.healthcareathome.ca/mh

www.mississaugahaltonhealthline.ca

Nom du demeurant

D.D.N. (jj/mm/aa)

N° de carte Santé

**FEUILLET DE RENSEIGNEMENTS SUR LES DROITS
ADMISSION À UN PLACEMENT DANS UN ÉTABLISSEMENT DE SOINS DE LONGUE
DURÉE**

Un évaluateur a décidé que vous n'êtes pas capable de prendre une décision au sujet de votre admission à un placement dans une maison de soins infirmiers ou un foyer pour personnes âgées. Une autre personne devra donc prendre une décision en votre nom au sujet de votre admission.

Si vous n'êtes pas d'accord avec la constatation de l'évaluateur, vous avez le droit de faire une demande d'audience à la Commission du consentement et de la capacité pour faire réviser cette constatation. Pour demander une révision de la constatation, veuillez composer l'un des deux numéros suivants :

À Toronto: 416-327-4142

Sans frais: 1-866-777-7391

Vous pouvez également demander à cette même Commission (Commission du consentement et de la capacité) de nommer une personne qui pourra prendre les décisions en votre nom au sujet de votre admission. De plus, une personne qui aimerait être nommée en tant que votre représentant peut demander à la Commission du consentement et de la capacité de l'investir de ce pouvoir.

Si vous avez déjà un tuteur ou un procureur au soin de la personne, c'est cette personne qui devra prendre les décisions sur l'admission en votre nom.

Si vous souhaitez obtenir plus de renseignements au sujet de vos droits, n'hésitez pas à appeler le Centre d'accès aux soins communautaires ou votre coordonnateur.

☐ **Etobicoke Office**

401 The West Mall, Suite 1001
Etobicoke, ON M9C 5J5

☐ **Mississauga Office**

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Mississauga, ON L5K 2P8

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