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## Board Meeting – Approved Minutes

December 13, 2016

Public Meeting: 2:00 p.m.

Champlain LHIN Boardroom, 1900 City Park, Suite 500, Ottawa

Board Members in Attendance: Jean-Pierre Boisclair (Chair), Marie Biron (Vice-Chair), Randy Reid, Elaine Ashfield, Diane Hupé, Nick Busing, Wendy Nicklin, Guy Freedman

Regrets: Pierre Tessier

Staff Members in Attendance: Chantale LeClerc, Elaine Medline, Eric Partington, Joanne Yelle-Weatherall, Cal Martell

### 1 Call to Order

The meeting was called to order at 1:00 pm.

### 2 Conflict of Interest Declarations

There was no conflict of interested declared.

### 3 In-Camera Session

1:00-2:00 *THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:*

- X *Personal or public interest*
- X *Personnel matters*

**To receive confidential information regarding the following items:**

**4.1 Approval of confidential minutes: September 28, October 26 and November 23**

**4.2 Chair's Report**

**4.3 CEO's Report**

**AND further that the following individuals be permitted to attend for these items:**

**Chantale LeClerc**

**Elaine Medline**

**Eric Partington**

**Cal Martell**

**Joanne Yelle-Weatherall**

**AND To receive confidential information regarding LHIN Renewal under the CEO's Report**

**AND further that the following individual be permitted to attend for this item:**

**Chantale LeClerc**

**Moved: Randy Reid / Seconded: Marie Biron**

**All in favour**

**Carried**

BREAK(10 minutes) and returned to the public session

**4 Approval of Agenda**

2:10

There being no objection, the agenda was approved as distributed.

**Moved: Elaine Ashfield / Seconded: Guy Freedman**

**All in favour**

**Carried**

**5 Welcome and Introduction**

**Chair's Report & In-Camera Report**

The Board Chair welcomed members of the Board. There were no members of the public in attendance.

**Chair's Report:**

Jean-Pierre Boisclair previously distributed documents related to his monthly activities. No further comments or questions were tabled.

### **In-Camera Report:**

The Board Chair indicated that during the closed session the Board approved confidential minutes for the months of September, October and November, and received confidential information from the Board Chair and CEO.

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### **CEO's Report**

Chantale LeClerc answered questions based on her monthly report previously distributed:

- **Maison Fraternité:** Over the summer months occupancy at the 5-bed residential treatment program for Francophone youth dropped, which has been the trend since the program's inception. However, occupancy remained low throughout the fall which is of concern. The LHIN will be seeking advice from Le Réseau des services de santé en français de l'est de l'Ontario and the Francophone community, regarding strategies to ensure the needs of Francophone youth with addictions are met, given demand for the residential program is lower than anticipated despite broad efforts to promote it.
- **Billy Buffet House of Welcome:** It is anticipated that a voluntary integration proposal will be presented to the Board early in the new year.
- **Ottawa East Health Links:** This Health Link submitted a business plan that is presently being reviewed by LHIN staff.

### **MOTION:**

**That the Board of Directors approve the CEO's monthly report for the period of October 18 to December 1, 2016.**

**Moved: Wendy Nicklin / Seconded: Elaine Ashfield**

**All in favour**

**Carried**

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### **Consent Agenda Items**

There being no question or objection previously expressed by members of the Board, the following items listed under the consent agenda were approved as distributed.

#### **7.1 Approval of minutes:**

September 28, October 26, November 23, 2016

#### **7.2 Finance & Audit Committee Motion:**

Approval of the quarterly reports:

- Cash Advance (2016-17 Q2)
- Capital Planning (2016-17 Q2)
- Health Service Provider Allocation (2016-17 Q2)

**Moved: Randy Reid / Seconded: Nick Busing**

**All in favour**

**Carried**

## NEW BUSINESS

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### Approval of Local Obligations and Targets - Service Accountability Agreements 2017-18

Elizabeth Woodbury presented for approval the recommended target setting methodology for 2017-2018 service accountability agreement performance indicators, as well as the recommended Champlain LHIN-specific obligations (i.e. local obligations). ([See slide deck included in the board meeting package](#)).

It is noted that the Board provided directions to LHIN staff related to local obligations earlier this fall. Based on these directions, LHIN staff consulted with service providers regarding the target setting methodology in November. It is noted that as agreements will be delivered to providers, LHIN staff will also send a communiqué to service provider boards highlighting the importance of their respective agreements, as well as some of the key changes made to them. It is noted that we are not anticipating any new Ministry LHIN Accountability Agreement (MLAA) performance indicators to be introduced for the next fiscal year and that targets will remain unchanged. The performance targets of the MLAA will be aligned and cascaded down to service providers (mainly in the hospital sector). Details are provided regarding some of the other targets, as well as local indicators and obligations, which include:

- Additional hospital-specific targets for readmissions to own facility within 30 days for selected conditions.
- Introduction of a target for inter-hospital repatriation within 48 hour –90%.
- Significant changes to local obligations for hospitals regarding MRI targets to be implement, as recommended by the 3<sup>rd</sup> party review, as well as targets for Health Links.
- Targets to quality based procedures, sub-region planning, behavioural support and others.

Discussions follows and clarifications are provided. The following motion is tabled:

#### **MOTION:**

**Be it resolved that the Champlain LHIN Board approves the recommended target setting methodology and local obligations for the 2017-18 service accountability agreements with health service providers.**

**Moved: Wendy Nicklin / Seconded: Marie Biron**

**All in favour**

**Carried**

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### Patients First Update

Jean-Pierre Boisclair answered questions related to Bill 41 and regarding documents distributed to the Board related to the approval of the legislation.

## **Board Committee Stewardship Reports and Matters Arising Therefrom**

### **10.1 French Language Services**

Marie Biron provided, on behalf of the Committee Chair Pierre Tessier, a summary of the last committee meeting held November 9 ([draft committee minutes included in the board meeting package](#)).

### **10.2 Governance**

Randy Reid provided a summary of the last committee meeting held November 9 ([draft committee minutes included in the board meeting package](#)). In preparation for the implementation of the Patients First Act (2016), it was reported that Committee Chairs have met to review the terms of reference of the Board's committees, plus the terms of reference of one additional committee (Quality Committee). These will be tabled at the Governance Committee and at the Board in January. It is noted that a charter will also be drafted that will help explain the functioning of the Board. Members are asked to review the two operational policies previously distributed as they also apply to the Board (policies regarding: workplace harassment and sexual harassment prevention and a policy regarding accessibility for Ontarians with disabilities).

**ACTION:** A few minor editorial amendments were proposed to the two policies, as well as a request to indicate these policies also apply to Board Members.

### **10.3 CEO Performance Evaluation & Compensation**

There was no meeting over the last month and there is no update at this time.

### **10.4 Finance & Audit**

Marie Biron reported on the business conducted at the last meeting held October 24 ([draft committee minutes included in the board meeting package](#)). It is also noted that a request was made of LHIN staff to change how discretionary funding is reported for the third quarter. It was suggested that financial reports be amended to reflect not only numbers, but that they should also reflect how this funding is improving our health system. The following motion is tabled:

**MOTION:**

**That the Finance and Audit Committee recommends the Board approve the following reports:**

- **LHIN Operation Report (2016-17 Q2), as presented**
- **Use of Consultant Report (2016-17 Q2), as presented**

**Moved: Marie Biron / Seconded: Elaine Ashfield**

**All in favour**

**Carried**

11            **Other Business**

No other business was tabled.

12            **Adjournment of Meeting**

The meeting adjourned at 3:20 p.m.

Moved by Randy Reid.

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Jean-Pierre Boisclair  
Chair, Board of Directors  
Champlain Local Health Integration Network

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Chantale LeClerc  
CEO  
Champlain Local Health Integration Network