

# MINUTES OF BOARD OF DIRECTORS' MEETING

WEDNESDAY, APRIL 22, 2015

5:00 p.m. – 6:30 p.m.

Central West LHIN Office, 8 Nelson Street West, Suite 300  
Brampton, Ontario



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| <b>Board Members Present:</b> | Maria Britto (Board Chair), John McDermid (Vice Chair), Lorraine Gandolfo (Member), Suzan Hall (Member), Ken Topping (Member), Pardeep Singh Nagra (Member) |
| <b>LHIN Staff Present:</b>    | Brock Hovey (Acting CEO), David Colgan, Michele Williams, Tom Miller  |
| <b>Regrets:</b>               | Gerry Merkley (Member), Scott McLeod (CEO)  |

## 1.0 Call to Order

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. There was one Observer in attendance at the meeting who was a Research Associate from SEIU (Service Employees International Union) Healthcare.

### 1.1 Approval of Agenda

No additional items were added to the Regular Agenda as circulated.

**MOVED by Lorraine Gandolfo and SECONDED by John McDermid, that the Regular Agenda for the Central West LHIN Board of Directors' meeting of Wednesday, April 22, 2015 be approved, as circulated.**

**CARRIED**

### 1.2 Conflict of Interest

Maria Britto reminded Members of the need to declare any Conflict of Interest with respect to items appearing on the Regular Agenda. There were no declarations of Conflict of Interest

## 2.0 Consent Agenda

There was no discussion on items contained within the Consent Agenda and the following motion resulted:

**MOVED by Lorraine Gandolfo and SECONDED by Suzan Hall, that the Consent Agenda be approved, as circulated.**

**CARRIED**

### **3.0 Report of the Board Chair and Chief Executive Officer**

#### **3.1 Report of the Board Chair**

Maria Britto provided a brief overview of her written report and the various meetings and events that she had participated in since the last Board Meeting, including a meeting with Linda Jeffrey, Mayor of Brampton, and a meeting with the Mayor and Town of Caledon to discuss transportation and new construction in the Caledon area.

She noted that she would be scheduling another meeting with the Town of Caledon to continue these discussions once Scott McLeod returns from vacation. She also noted that she and Scott would be meeting with as many Mayors from the Central West LHIN regions as possible over the next few weeks.

#### **3.2 Report of the Chief Executive Officer**

Brock Hovey asked Members if there were any questions from Scott McLeod's detailed monthly CEO Report. He noted that the contract with Thomson Reuters for the Boardlink portal had just been signed and the LHIN is in the process of ordering the iPads. He also highlighted the staff members profiled in the report, featuring Michelle Mueller, Performance & Integration Specialist, and Maria Sanchez, Decision Support Specialist.

Brock then provided an overview of discussions held at the recent LHIN Leadership Council meeting and some of the topics that had been covered in the conversation with Minister Hoskins and Deputy Minister Bob Bell, which included Home & Community Care Services (Donner Report), Primary Care Reform; an update on wage enhancements for Personal Support Workers; Quality of Care Information Protection Act; and Health Links.

### **4.0 Board Education/Generative Dialogue**

There was no scheduled Board Education/Generative Dialogue this month.

### **5.0 Strategy Dialogue**

#### **5.1 Etobicoke General Hospital – Step 2 Functional Program Submission**

David Colgan provided a brief overview of the briefing note on the Stage 2 Functional Program submission for William Osler Health System's 'Step 1 Expansion' of Etobicoke General Hospital and a brief discussion followed. He noted that the Central West LHIN Board of Directors, in October 2014, had passed a motion to endorse the Stage 1 Master Program Submission for WOHC's Etobicoke General Hospital project. The Master Program outlined the key parameters to guide the development of the Stage 2 Functional Program, with assumptions and guiding principles established and supported by the Ministry of Health and Long-Term Care and the Central West LHIN, to serve as the foundation for the Stage 2 planning.

It was noted that upon Board endorsement, the CEO of the Central West LHIN will send a formal letter of endorsement incorporating the Board's motion, to the Ministry of Health and Long-Term Care, which will move this project forward to the Stage 3 – Design Phase. After a brief discussion, the following motion resulted:

**MOVED by Suzan Hall and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves endorsement of Step 1 of the Stage 2 Functional Program submission, based on the programs and services and workloads agreed upon with William Osler Health System, Capital Investment Branch of the Ministry of Health and Long-Term Care, and the Central West LHIN.**

**CARRIED**

## **6.0 Fiduciary Dialogue**

### **6.1 Verbal Update from Governance Committee**

Lorraine Gandolfo provided a verbal update on discussions held at the Governance Committee meeting of Thursday, April 9, 2015 and noted that the Committee had developed a companion document to the Board Skills Matrix, which provides definitions for each of the various board skills categories. After a brief discussion, the following motion resulted:

**MOVED by Lorraine Gandolfo and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the Board Skills Matrix companion document, as circulated.**

**CARRIED**

### **6.2 Verbal Update from Quality Committee**

John McDermid provided a verbal update on discussions held at the Quality Committee meeting of Monday, April 13, 2015, noting that it had been a very positive and productive meeting. At that meeting, staff had provided an overview of both Health Links and Mental Health & Addictions strategies that informed the initiatives that support two of the Central West LHIN Quality Aims.

John advised that the May Quality Committee meeting would be cancelled and that the Committee would meet again in June.

### **6.3 2014-2015 Fourth Quarter (Q4) CEO Attestation**

Brock Hovey reviewed Scott McLeod's quarterly CEO Attestation and asked if Board Members had any questions. He noted that there continues to be two 'Exceptions' but anticipates that one of them will drop off in the next quarterly reporting period.

**MOVED by John McDermid and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2014-2015 Fourth Quarter (Q4) CEO Attestation, as circulated.**

**CARRIED**

**7.0 In-Camera Session**

**MOVED** by Lorraine Gandolfo and **SECONDED** by Pardeep Singh Nagra, that at 5:55 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that staff members Brock Hovey, David Colgan, Michele Williams and Tom Miller be invited to stay for this portion of the meeting.

**CARRIED**

**MOVED** by Ken Topping and **SECONDED** by Suzan Hall that at 6:30 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

**CARRIED**

**8.0 Adjournment**

**MOVED** by John McDermid and **SECONDED** by Lorraine Gandolfo, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, April 22, 2015 be adjourned at 6:30 p.m.

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Maria Britto, Board Chair

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Brock Hovey, Acting CEO