

**Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, September 25, 2017, 1:00 p.m. – 4:00 p.m. at the NSM LHIN office in the Boardroom.**

**Present:**

Kirsten Parker, Chair  
Barbara Dickson  
Ernie Vaillancourt  
Larry Saunders  
Ewelina Chwilkowska  
Ted Salisbury  
Andy Ott  
Tim Withey  
Jacques Boulet  
Andrea Butcher-Milne  
Colleen Geiger  
Jill Tettmann, CEO  
Laura Scriver, Recording Secretary

**Staff:**

Neil Walker, Vice President, System Transformation  
Jeff Kwan, Vice President, Financial Health & Accountability  
Karen Taillefer, Vice President, Home & Community Care  
Debbie Roberts, Vice President, Quality & Performance  
Denise Balfe, Director, People and Organizational Excellence  
Rebecca Van Iersel, Vice President, Clinical

**Public in Attendance:**

There were several members of the public in attendance throughout the meeting.

**1.0 Convening of the Meeting**

**1.1 Call to Order**

The Board meeting of September 25, 2017 was called to order at 1:00 p.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

**1.2 Approval of Agenda**

**Motion: E. Vaillancourt      Seconded: B. Dickson**  
**That the agenda of the NSM LHIN Board Meeting of September 25, 2017 be approved.**  
**...carried**

**1.3 Declaration of Conflicts**

L. Saunders declared a conflict for item 6.1 – Muskoka and Area Health System Transformation.  
L. Saunders participated in the discussion but refrained from voting on the motion.

**1.4 Delegations to the Board**

There were no delegations to the board for the meeting of September 25, 2017.

**2.0 Presentation/Board Education Session:**

There was no board education session for the open board meeting of September 25, 2017.

### 3.0 **By Consent**

The below items were included in the consent agenda of the NSM LHIN Board Meeting of September 25, 2017.

Note: Italicized items were removed from the consent agenda.

- 3.1 Approval of Minutes – July 24, 2017
- 3.2 Board Meeting Evaluation – July 24, 2017
- 3.3 Action Log
- 3.4 CEO Monthly Report
- 3.5 Draft Committee of the Whole – September 12, 2017

It was noted that detailed information on key performance indicators will be presented at the October Board of Directors meeting.

**Motion: L. Saunders**

**Seconded: A. Ott**

**That the NSM LHIN Board of Directors approve the Consent Agenda of September 25, 2017.**

**...carried**

### 4.0 **Reports**

#### 4.1 Report of the Chair

K. Parker noted tours of area hospitals over the months of August and September, including Orillia Soldiers' Memorial Hospital, Collingwood General & Marine Hospital, Muskoka Algonquin Healthcare (Huntsville & Bracebridge sites), Waypoint Centre for Mental Health Care, and an earlier visit in June at Georgian Bay General Hospital. It was noted that a tour of Royal Victoria Regional Health Centre is planned in October. K. Parker thanked each of the hospital Board Chairs and senior staff for providing informative and educational tours.

K. Parker also noted several community engagements over the last two months focusing on such topics as youth mental health and hospice, and many others.

K. Parker informed the Board of Directors that a strategic planning session, originally scheduled in October, has been moved to November.

#### 4.2 Report of the Directors

B. Dickson noted participation in a Focus group through McMaster University on the collaboration between LHINs and Public Health.

#### 4.3 Report of the CEO

J. Tettmann noted time spent throughout August with each department of Home and Community Care to gain a better understanding of post-transition work and challenges.

A Ministry retreat in August to discuss partnership transformation/LHIN renewal was noted. J. Tettmann has put her name forward to lead the primary care and sub-regions steering committees.

J. Tettmann acknowledged that September 25<sup>th</sup> was Franco-Ontarian day and also marked 100 days post-transition.

### 5.0 **Business Arising**

#### 5.1 Executive Compensation Framework

The Broader Public Sector Executive Compensation Act, introduced in 2014, was established to provide a framework for compensation of executives working in the Broader Public Sector. That is, those funded by the government of Ontario but not part of the government itself. It applies to all executives, including CEOs and Vice-Presidents and requires each affected organization to develop written compensation programs that set out what compensation may be provided to its designated executives. The compensation programs are to be developed in accordance with the framework set out in the Regulation.

A working group represented by selected LHINs will be created to develop the framework that will be applied to all LHINS. The working group is scheduled to submit to the Ministry of Health and Long Term Care by November 29, 2017.

**Motion: T. Withey**

**Seconded: L. Saunders**

**1. The NSM LHIN Board of Directors hereby authorizes the Board Chair to represent to the LHIN Leadership Council that the North Simcoe Muskoka Local Health Integration Network agrees that the development of an Executive Compensation Framework is a common issue under Memorandum of Understanding between the Minister of Health and Long-Term Care and North Simcoe Muskoka Local Health Integration Network in regard to which all LHINs should take a common position and approach.**

**2. The NSM LHIN Board of Directors hereby authorizes an Executive Compensation Framework Small Group, comprised of the Chairs of Central LHIN, Central East LHIN, Hamilton Niagara Haldimand Brant LHIN and North East LHIN and the CEOs of Central LHIN, Central East LHIN, Champlain LHIN, and North West LHIN, to provide input on behalf of the NSM LHIN in the development of an Executive Compensation Framework under the *Broader Public Sector Executive Compensation Act, 2014* (the “Framework”) by:**

- i. meeting and working with Gallagher McDowell Associates as necessary to support the development by Gallagher McDowell Associates of a report to assist the Small Group in the development of a draft Framework;**
- ii. working with the Gallagher McDowell Associates’ report to develop a draft of the Framework, which shall include the required comparative analysis;**
- iii. submitting that draft to the LHINs for review and approval by their Boards;**
- iv. once all of the LHINs have submitted the draft Framework to the Ministry of Health and Long-Term Care (“MOHLTC”), receiving questions and comments on the draft Framework from MOHLTC;**
- v. working with MOHLTC to prepare a second version of the Framework for consideration by the Boards of Directors of all LHINs, and reporting back to the NSM LHIN Board Chairs as required with updates relevant to the Framework and when additional input is required from the NSM LHIN Board of Directors.**

**...carried**

## **6.0 Committee Business**

### **6.1 Muskoka and Area Health System Transformation**

Following a report submitted by the MAHST Council in July 2017, the NSM LHIN evaluated the recommendations using the LHIN decision-making matrix. Based on conversation at the NSM LHIN Committee of the Whole (CoW) on September 12, 2017, the Board briefing note and motion were updated for clarity around the direction and next steps of the project. While the

Board was supportive of integrating the updated briefing note with the original presented at CoW, the Board chose to hold a vote using the language on the motion presented at CoW. N. Walker thanked the members of MAHST and members of the public in attendance for their passion with regards to the MAHST initiative.

L.Saunders also acknowledged the work of the MAHST council in meeting weekly or monthly, participating in calls and bringing passion to the table to determine a system to provide the best care and support to the residents of the region.

L.Saunders, who declared a conflict of interest, left the room during the motion.

T. Withey opposed the motion.

J. Boulet abstained from voting on the motion.

**Motion: A. Butcher-Milne                      Seconded: E. Vaillancourt**

**That the Board receives the report from the MAHST group with thanks and appreciation to its members for the work done. The Board now directs LHIN staff to continue to collaborate with MAHST's members to re-scope and establish structures to facilitate the vision articulated for health system transformation focused on primary care, home and community care, and mental health and addiction alignment in Muskoka and Area. The Board encourages all its sub-regional health service providers to continue to explore opportunities for integration as outlined in their service accountability agreements.**

**...carried**

#### 6.2 Delegation of Authority

J. Kwan provided a brief overview of policies revised to reflect changes to the LHIN budget post-transition.

**Motion: A. Ott                                      Seconded: L. Saunders**

**That the NSM LHIN Board of Directors approve the following three policies:**

- 1. Delegation of Operational Financial Authority**
- 2. Delegation of Transfer Payment Financial Authority**
- 3. Delegation of Non-Financial Authority.**

**...carried**

#### 6.3 Revised 2017/18 Budget

J. Kwan provided a brief overview of funding allocations and confirmed that the NSM LHIN is forecasting a balanced budget for 2017/18.

**Motion: J. Boulet                                      Seconded: E. Vaillancourt**

**That the NSM LHIN Board of Directors approve the revised operating budget as outlined on page 3 (of the briefing note).**

**...carried**

#### 6.4 Committee Structure

J. Tettmann provided a verbal review of the discussion at the Committee of the Whole meeting regarding committee structure beginning in January 2018. Frequency and timing of the new committee structure will be established in the coming weeks and brought forward at the October Board Meeting.

**Motion: E. Vaillancourt                      Seconded: L. Saunders**  
**That the NSM LHIN Board of Directors adopt Quality and Improvement, Audit and Finance, and Governance as Committees of the NSM LHIN Board effective January 2018.**  
...carried

6.5 Community Paramedicine

N. Walker provided an overview of the Community Paramedicine program and indicated that \$64,037 marked for the District of Muskoka was for training purposes.

**Motion: T. Salisbury                      Seconded: E. Chwilkowska**  
**That the NSM LHIN Board of Directors support the recommendation to allocate funding and service activity of \$294,900 as outlined in Table A to fund the County of Simcoe \$230,863 and the District of Muskoka \$64,037 to provide a Community Paramedicine program across all five sub-regions of NSM.**  
...carried

6.6 Canadian Red Cross Integration

Following a verbal update at the last meeting, J. Kwan provided additional background on the divestment of services from CRC and provided an updated annualized amount for recovery. L. Saunders inquired if this would be permanent based funding recovery. J. Kwan confirmed that it was, however, the money would be redistributed to organizations that will be taking over the services that Red Cross had been providing.

**Motion: J. Boulet                      Seconded: A. Butcher-Milne**  
**That the NSM LHIN Board of Directors approve the revised base recovery of up to \$1,113,157 in 2017/18, effective October 1, 2017, with an annualized 2018/19 base recovery of up to \$2,226,313 and the associated service volume reductions for each year.**  
...carried

7.0 **New Business**

8.0 **Standing Items**

9.0 **For Information**

10.0 **Break Followed By In-Camera Session (if required)**

10.1 Report on In-Camera Session (if required)

Board moved to closed session at 3 p.m.

Board moved back to open session at 3:55 p.m. and moved to adjourn.

11.0 **Meeting Evaluation and Adjournment**

11.1 Meeting Adjournment

**Motion: T. Withey                      Seconded: E. Vaillancourt**  
**That the NSM LHIN Board of Directors meeting, of September 25, 2017, be adjourned.**  
...carried

**NEXT MEETING:      October 23, 2017 (12:00 p.m. – 4:00 p.m.)**

*Original Signed By:*

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**Kirsten Parker, Board Chair**

*Original Signed By:*

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**Jill Tettmann, Chief Executive Officer**