

South West LHIN Board of Directors' Meeting

Tuesday November 20, 2018

South West LHIN, 201 Queens Ave, Suite 700, London – Main Boardroom

Minutes

- Present:** Andrew Chunilall, Vice Chair, Acting Board Chair
Linda Ballantyne, Vice Chair, Board Director
Jean-Marc Boisvenue, Board Director
Myrna Fisk, Board Director
Allan MacKay, Board Director (via teleconference)
Wilf Riecker, Board Director
Jim Sheppard, Board Director
Leslie Showers, Board Director
Cynthia St. John, Board Director
- Regrets:** Glenn Forrest, Board Director
Lori Van Opstal, Board Chair
- Staff:** Hilary Anderson, Vice President, Corporate Services
Dan Brennan, Communications Director
Mark Brintnell, Vice President, Quality, Performance & Accountability
Donna Ladouceur, Executive Advisor, Home & Community Care
Daryl Nancekivell, Interim Vice President, Home & Community Care
Sue McCutcheon, Acting Vice President, Strategy System Design and Integration
Ron Sapsford, Interim CEO
Stacey Griffin, Executive Office Coordinator (Recorder)
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1.0 Call to Order – Welcome and Introductions

The Chair called the meeting to order at 1:30 pm. There was quorum and three members of the public, which included health service providers, were in attendance for parts of the meeting.

1.1. Approval of Agenda

MOVED BY: Myrna Fisk
SECONDED BY: Cynthia St. John

***THAT the Board of Directors' meeting agenda for November 20, 2018, be approved as presented.
A closed session will be held***

CARRIED

1.2 Declaration of Conflict of Interest

No conflicts were declared

2.0 Approval of Minutes
2.1 October 16, 2018 South West LHIN Board of Directors Meeting

MOVED BY: Wilf Riecker
SECONDED BY: Jim Sheppard

THAT the October 16, 2018 South West LHIN Board of Directors' meeting minutes be approved as presented.

CARRIED

2.2 October 22, 2018 South West LHIN Special Meeting of the Board of Directors Meeting

MOVED BY: Cynthia St. John
SECONDED BY: Myrna Fisk

THAT the October 22, 2018 South West LHIN Special Meeting of the Board of Directors Meeting minutes be approved as presented.

CARRIED

2.2 October 26, 2018 South West LHIN Special Meeting of the Board of Directors Meeting

MOVED BY: Leslie Showers
SECONDED BY: Myrna Fisk

THAT the October 26, 2018 South West LHIN Special Meeting of the Board of Directors Meeting minutes be approved as presented.

CARRIED

3.0 Presentation

3.1 South West LHIN Self-Management Program

Sally Boyle, South West LHIN Occupational Program Lead provided a brief overview of the South West LHIN Self-Management Program. The goal of the program is to have a coordinated approach to support clients, caregivers and health care providers with self-management. The South West Self-Management Program offers free programs for people with chronic conditions. These workshops provide participants with the skills, tools and confidence to better manage their conditions such as diabetes, arthritis, chronic pain, heart disease and other ongoing conditions. Self-referrals are welcome. The South West Self-Management Program offers programs for health service providers to assist with the integration and implementation of self-management best practices. This is achieved through communication skills workshops, education and skills training in self-management support, tools, resources and consultation on how to best integrate principles into clinical programs.

4.0 Approval of Consent Agenda

MOVED BY: Wilf Riecker
SECONDED BY: Cynthia St John

THAT the consent agenda items be received and approved as circulated in the agenda package.

CARRIED

5.0 Decision Items
5.1 September 2018, Quarter 2 Financial Update

MOVED BY: Myna Fisk
SECONDED BY: Leslie Showers

THAT the South West LHIN Board of Directors provide the senior leadership team approval through the CEO to initiate and complete, in this fiscal year, initiatives in the table (Appendix E) utilizing the priority setting tool for all initiatives. The leadership team will ensure that the LHIN is not put into a deficit position.

CARRIED

5.2 Small and Rural Transformation Fund

MOVED BY: Jean-Marc Boisvenue
SECONDED BY: Jim Sheppard

THAT the South West Local Health Integration Network Board of Directors approves the allocation of \$4,311,900 in one-time funding in 2018/19 to support Small and Rural Hospital Transformation Fund projects.

CARRIED

5.3 Governance Policy Harmonization

MOVED BY: Wilf Riecker
SECONDED BY: Cynthia St John

THAT the South West LHIN Board of Directors amend governance policies A-6 Code of Conduct, A-7 Conflict of Interest, A-8 Confidentiality, C-1 CEO/Board Relationship, B-1 Board Meetings/Attendance, and A-9 Committee Structure & Responsibilities as recommended by the Governance and Nominations Committee subject to further revisions/amendment to code of conduct policy.

CARRIED

5.4 Terms of Reference, Finance, Audit & Risk

MOVED BY: Jim Sheppard
SECONDED BY: Cynthia St. John

THAT the South West LHIN Board of Directors approve the Terms of Reference for a Board Finance, Audit and Risk Committee to replace the Audit Committee and Finance Committee of the Whole.

CARRIED

5.5 South West LHIN Board Committee Composition

MOVED BY: Wilf Riecker
SECONDED BY: Leslie

THAT the South West LHIN Board of Directors appoint Board Directors to the committees of the board effective January 1, 2019 as recommended by the Governance & Nominations committee. Board Committee membership will be reviewed on an as needed basis and at least annually.

CARRIED

The Audit Committee has been renamed the Finance, Audit & Risk Committee. An email call for an additional Board member will be sent out to the Board for the Finance, Audit & Risk Committee which will be sent on behalf of the Governance Committee.

6.0 Information Items

6.1 Home & Community Care Health Human Resource Challenge

The board was provided with a status update on health human resource challenges within South West LHIN Home and Community Care, specifically personal support workers (PSWs) and registered nurses (RNs), and the organization's plans to manage, monitor and prioritize associated strategies. The management of this issue will also include clear communication of the steps that have already been taken without minimizing the ongoing seriousness of the issue.

6.2 Home and Community Care Review Update

The Board received an update on the final Home and Community Care review and recommendations. As part of the review, Donna Ladouceur reported consulting with a large number of stakeholders, doing a literature review, study of existing models and recent Home and Community Care reports. Donna engaged with front line staff, service providers, patients, system partners, primary care physicians and provincial leaders was completed to understand current gaps and opportunities to work differently together. Based on the comprehensive review and feedback, a number of recommendations have been identified and outlined.

- Modernization of Service Provider Contracts
- Service Provider – Health Human Resources Capacity
- Shared Services – Creating Shared Efficiencies
- Modernization of the Care Coordination Model
- Innovative Alternate Models of Care
- Value Add of the RAI Tool
- Technology
- Review of Existing Models of Care

The LHIN will work with staff and providers to develop and share an action plan that tackles the priority recommendations and encourages thoughtful discussion and engagement with a view to concrete action.

Break

The Board took a short break from 3:30 pm to 3:40 pm

7.0 Closed Session

MOVED BY: Wilf Riecker

SECONDED BY: Leslie Showers

THAT the Board of Directors move into a closed session at 3:30 pm pursuant to s. 9(5)(a)(g)(h) of the Local Health System Integration Act, 2006

CARRIED

**LHIN Staff members Ron Sapsford attended portion of the meeting, Stacey Griffin departed the meeting at 3:42 pm and Ron Sapsford departed at 4:14pm*

MOVED BY:
SECONDED BY:

THAT the South West LHIN Board of Directors rise from closed session at 4:41pm and returned to open session.

CARRIED

7.1 Report of the Chair on Closed Session

The Chair reported that the Board received a verbal update from the Interim CEO and Acting Board Chair. The Board received a verbal update from the CEO Search Committee.

The Board approved the following motion related to the Acting Chair position as a recommendation from the Governance Committee.

MOVED BY: Linda Ballantyne
SECONDED BY: Leslie Showers

THAT the South West LHIN Board of Directors approves the recommendation made by the Governance and Nominations Committee that Andrew Chunilall, Acting Chair, remain in the position of Acting Chair until his term expires in April 2019, at the earliest.

CARRIED

8.0 Dates and Location of Next Meeting

The next regular meeting of the South West LHIN Board of Directors Meeting will be held on Tuesday December 18, 2018 at the South West LHIN office, located at 201 Queens Avenue, Suite 700, London – Main Boardroom.

9. Adjournment

MOVED BY: Cynthia St John
SECONDED BY: Leslie Showers

THAT the South West LHIN Board of Directors adjourned the meeting at 4:43 pm

APPROVED: _____
Andrew Chunilall, Acting Board Chair

Date: _____