

South West LHIN Board of Directors' Meeting

Board of Directors' Meeting

Tuesday July 17, 2018

South West LHIN, 356 Oxford Street West, London, Trillium East/West Rooms

Minutes

- Present:** Andrew Chunilall, Vice Chair, Acting Board Chair (via teleconference)
Linda Ballantyne, Vice Chair, Board Director
Jean-Marc Boisvenue, Board Director
Myrna Fisk, Board Director
Glenn Forrest, Board Director
Allan MacKay, Board Director (via teleconference)
Wilf Riecker, Board Director
Jim Sheppard, Board Director
Leslie Showers, Board Director
Cynthia St. John, Board Director
Aniko Varpalotai, Board Director
- Regrets:** Lori Van Opstal, Board Chair
- Staff:** Hilary Anderson, Vice President, Corporate Services
Mark Brintnell, Vice President, Quality, Performance & Accountability
Donna Ladouceur, Interim Co-CEO/Vice President, Home & Community Care
Sue McCutcheon, Acting Vice President, Strategy System Design and Integration
Ron Sapsford, Interim CEO

Stacey Griffin, Executive Office Coordinator (Recorder)

1.0 Call to Order – Welcome and Introductions

The Vice Chair Linda Ballantyne called the meeting to order at 1:30 pm. There was quorum and twelve members of the public, which included health service providers, were in attendance for parts of the meeting.

1.1. Approval of Agenda

MOVED BY: Aniko Varpalotai
SECONDED BY: Jean-Marc Boisvenue

THAT the Board of Directors' meeting agenda for July 17 2018, be approved as presented. A closed session will be held

CARRIED

1.2 Declaration of Conflict of Interest

No conflicts were declared

2.0 Approval of Minutes

2.1 June 26, 2018 South West LHIN Board of Directors Meeting

MOVED BY: Myrna Fisk

SECONDED BY: Cynthia St John

THAT the June 26, 2018 South West LHIN Board of Directors' meeting minutes be approved as presented.

CARRIED

2.2 July 5, 2018 South West LHIN Special Meeting of the Board of Directors

MOVED BY: Wilf Riecker

SECONDED BY: Jean-Marc Boisvenue

THAT the July 5, 2018 South West LHIN Special Meeting of the Board of Directors' meeting minutes be approved as presented.

CARRIED

3.0 Patient Story /Presentations

3.1 Quality Award Winners

The Board watched videos of our two Quality Awards winners, the South West Health Links for the Large Project, and Canadian Mental Health Association (CMHA) Middlesex for the Small/Medium Project and presented each project with a certificate.

Large Project Award – South West Health Links Approach to Coordinated Care Planning

A more collaborative approach to providing care for chronic patients is being achieved through the Health Links approach to Coordinated Care Planning. This approach brings the full care team together; the individual, at least two or more health service providers, social service providers, and other formal/informal supports. Together, they establish a shared understanding of the individuals' goals and develop a coordinated care plan to best support what is most important to him/her. This approach to care reduced the rate of unplanned Emergency Department (ED) visits by 26%, the rate of unplanned hospital admissions by 35%, and the length of stay in hospital by 5.8 days.

The partners include: North Perth Family Health Team, Thames Valley Family Health Team, Owen Sound Family Health Team, Grey Bruce Health Services, South Bruce Grey Health Centre, Brockton and Area Family Health Team, Oxford County Community Health Centre, Canadian Mental Health Association – Oxford, East Elgin Family Health Team and the South West LHIN.

Small/Medium Project Award – CMHA Middlesex's Improving Access to Mental Health Services

Seeking treatment is often a big step for someone dealing with a mental health problem. However, access to services often starts with an assessment, followed by a long wait. This project aimed to decrease avoidable wait times to case management services in London offered through CMHA Middlesex to service initiation (this includes referral to assessment and assessment to service initiation)

to under 14 days. This project reduced wait times for service, improved the client experience and ensured continuity of care.

3.2 Community Paramedicine Program

The Board heard a patient story on Community Paramedicine. In the South West LHIN two programs are being supported, one in Grey County and one in London Middlesex (combination of funding supports from Canada Health Infoway and funding from LHIN)

- In chronic conditions such as Chronic Obstructive Pulmonary Disease (COPD) and Congestive Heart Failure (CHF) there is a shift from doctor driven care towards more patient centered integrated care with active involvement of and self-management by the patient
- The Community Paramedicine Remote Monitoring Program enlists the expertise of community paramedics to provide at home patient education, and remote monitoring
- The Program encourages patients to take a more active role in managing their own disease as well as reduces 911 calls and emergency department visits

The Board requested further information/update on off load delay at a future Board meeting.

4.0 Approval of Consent Agenda

MOVED BY: Leslie Showers
SECONDED BY: Jean-Marc Boisvenue

THAT the consent agenda items be received and approved as circulated in the agenda package.

CARRIED

5.0 Decision Items

5.1 Community Support Services Base Funding Increase

MOVED BY: Glenn Forrest
SECONDED BY: Aniko Varpalotai

THAT the South West Local Health Integration Network Board of Directors approve the allocation of \$1,490,100 from the 2018/19 Community Investment Funding Increase to provide a two percent general base funding increase to Community Support Services Health Service Providers.

CARRIED

5.2 Governance Policy Harmonization

MOVED BY: Cynthia St John
SECONDED BY: Leslie Showers

THAT the South West LHIN Board of Directors amend governance policies E-4 Operating/Business Plan and D-1 Board Spokespeople & Media as recommended by the Governance and Nominations Committee.

CARRIED

5.3 Terms of Reference, Indigenous Working Group

MOVED BY: Aniko Varpalotai

SECONDED BY: Myrna Fisk

THAT the South West LHIN Board of Directors approve the Terms of Reference for an Indigenous Work Group as recommended by the Governance & Nominations Committee

CARRIED

It was noted that the Committee membership includes Aniko Varpalotai, Glenn Forrest, Jean-Marc Boisvenue and Andrew Chunilall as ex-officio

5.4 Board Committee Appointment

MOVED BY: Aniko Varpalotai

SECONDED BY: Cynthia St John

THAT the South West LHIN Board of Directors appoint Board Director Jim Sheppard to the Audit Committee and Quality Committee effective immediately as recommended by the Governance & Nominations Committee.

CARRIED

6.0 Focused Discussion

6.1 May 2018 Financial Update

The Board was provided with a high level summary of significant changes to the 2018/19 projections as at LE02 (May 31, 2018).

LE02 Year End Projection - The projected surplus has increased \$12.1M from the opening balanced budget. A number of items contributed to this change, the most significant of which were:

- \$6.9M increase in surplus representing 60% of \$11.5M of new Community Investment Funding to expand home care services. The remainder of this new funding is being held back pending allocation from the legislature. Once the remaining 40% is realized it will further increase the surplus. A working group has been established to make recommendations for the allocation of this new funding.
 - There is \$15.4M in new Community Investment Funding that was announced for 2018/19. It is allocated as \$11.5M to expand home care services, \$2.5M to increase contract rates for home care services, and \$1.4M to support sustainability of community services (this will flow through transfer payments). We have recognized \$8.4M (60%) of the funding in actuals.
 - The \$2.5M funding for home care service contract increases and \$1.4M support for sustainability of community services are net neutral as it is projected that the related expenses will be in line with funding.
- \$5.6M increase in surplus due to adjustments to Purchased Services
 - There is a \$6.1M increase in surplus due to a decrease in projected Home and Community Care Purchased Services based on an analysis of current trends and a continuing shortage in the PSW workforce.
 - We are funding two Hospice beds in Huron Perth and two Hospice beds in Grey Bruce using Home and Community Care funding. This decreases our surplus by \$420K.
- These increases in revenue are offset by a reduction of roughly \$500K due to the transfer of the home dialysis program to LHSC.
- There were two net neutral adjustments to be noted as they have significant operational impacts:
 - The opening budget had included the Special Needs Strategy (School therapies) moving to the Ministry of Children and Youth Services as at April 1, 2018. The South West LHIN was

prepared to transition the program at that time however the transition has been put on hold pending direction from the new government.

- There has been a delay in the transition of the Geriatric Resource Nurses to Parkwood. This is expected to occur in the coming months.(August 20, 2018)
- On June 18, 2018 we received direction from the ministry that the LHIN is to implement a freeze of discretionary spending and a freeze on hiring (with the exception of care coordination and positions serving the public). These freezes have been implemented as a cost savings measure pending the implementation of an expenditure management strategy by the new government. We are seeking an exemption for certain critical positions currently vacant.

6.2 Integrated Health Service Plan (IHSP) and Strategic Plan

The Board received a presentation on the planning and engagement for the 2019-22 Integrated Health Services Plan, which sets the direction for the health system and outlines a collective plan for improvement and discussed the organizational strategic plan that is being created to support the South West LHIN's development as a new organization.

The Board requested to hear the outcome of community and providers sessions and suggested an education session or focused time outside of a Board session. Connection with Board to Board Reference group, would like to understand how their organizations align with the IHSP.

*****The Board took a short break from 3:10 pm to 3:20 pm***

6.3 Sub-Region Governance Planning

The Board held a generative session on Governance and Sub-Regions with the goal to clearly articulate the reason the LHIN Board is moving in this direction and confirm the vision for local governance. Attached to the minutes is the summary notes of the session as Appendix A.

7.0 Closed Session

MOVED BY: Cynthia St John
SECONDED BY: Aniko Varpalotai

THAT the Board of Directors move into a closed session at 4:09 pm pursuant to s. 9(5)(a)(g)(h) of the Local Health System Integration Act, 2006

CARRIED

LHIN staff member Ron Sapsford attended the session and LHIN staff member Mark Brintnell was permitted to attend for part of the meeting and departed at 4:21 pm. Stacey Griffin was permitted to attend for parts of the meeting and left the meeting at 4:29 pm

MOVED BY: Leslie Showers
SECONDED BY: Glenn Forrest

THAT the South West LHIN Board of Directors rise from closed session at 4:41 pm and returned to open session. The Vice Chair reported that the Board discussed the CEO Executive Search and were provided an update from the Interim CEO.

8.0 Dates and Location of Next Meeting

The next regular meeting of the South West LHIN Board of Directors Meeting will be held on Tuesday September 25, 2018.

9.0 Adjournment

MOVED BY: Wilf Riecker

SECONDED BY: Jean-Marc Boisvenue

THAT the South West LHIN Board of Directors adjourned the meeting at 4:42 pm

APPROVED: _____
Linda Ballantyne, Vice Chair

Date: _____