

BOARD MINUTES

WWLHIN Board of Directors

Open Session – September 26, 2018

The following are the minutes of the WWLHIN Board of Directors Meeting held at 12:00 p.m. on September 26, 2018 at the Township of Wilmot Municipal Office, 60 Snyder's Rd. W., Baden, ON.

Members Present: M. Delisle (Chair), J. Nesbitt, K. Coviello Scian, J. Harper, P. Sweeney, J. Kopinak, R. Westbrook, K. Mwanzia

Regrets:

Staff Present: B. Lauckner, S. Harrison, A. Davidson, Dr. M. Alarakhia, Dr. K. Rhee, C. MacDonald, E. Fung, K. Lumsden

Recording Secretary: D. Ruprecht

1.0 Call to Order & Recognition of Quorum

M. Delisle called the meeting to order at 12:00 p.m.

2.0 Approval of the Agenda

Motion No. 29 -18/19 Moved by K. Scian Coviello, seconded by J. Nesbitt and unanimously approved:

THAT the agenda be approved as circulated.

3.0 Declaration of Conflict of Interest

All Board of Directors stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

4.0 Closed Session

Motion No. 30 -18/19 Moved by K. Mwanzia, seconded by J. Kopinak and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings

be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

5.0 Reconvening the Open Session

Motion No. 31 -18/19 Moved by K.Mwanzia, seconded by K. Coviello Scian and unanimously approved:

THAT the open session reconvene.

Note: The Open Session reconvened at 2:30 p.m.

6.0 Report of the Closed Session

Mike Delisle reported that the WWLHIN Board of Directors met in a closed session from 12:00 p.m. to 2:10 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 32 -18/19 Moved by K. Mwanzia, seconded by J. Kopinak and unanimously approved:

THAT the WWLHIN Board of Directors receive the Chair's report of the closed session for information.

7.0 Indigenous Recognition

Kithio Mwanzia delivered the Indigenous Recognition to acknowledge the Anishinaabe and Haudenosaunee peoples on whose traditional territory the Township of Wilmot Municipal Office resides on and offer our respect to the Métis, Inuit, and other Indigenous peoples for their contributions in shaping this community.

8.0 Consent Agenda

The following items were on the Consent Agenda for September 26, 2018

a) Minutes

THAT the minutes of the previous meetings held on June 27, 2018 (Special) and July 25, 2018 be approved as circulated.

b) Declaration of Compliance Q1 2018/19

THAT the WWLHIN Board of Directors approve the Finance and Audit Committee recommendations to accept the CEO Certificate of Compliance for Q1 (2018/2019) and that the Board Chair sign the Declaration of Compliance and submit to the Minister of Health & Long-Term Care.

c) Quality Committee Report – July 26, 2018

THAT the Quality Committee Report be received for information.

d) Chair's Report – July/August 2018

THAT the Chair's Report for July/August 2018 be received for information.

e) CEO's Report – July/August 2018

THAT the CEO's Report for July/August 2018 be received for information.

f) Progress on Innovation 2018/19

THAT the progress on innovation be received for information.

Motion No. 33 -18/19

Moved by R. Westbrook, seconded by K. Coviello Scian and unanimously approved:

THAT the items of the consent agenda for September 26, 2018 be accepted.

9.0 Patient & Family Advisory Committee member Patient Experience

Liz MacLennan presented her personal experience as both a wife and caregiver to the Board of Directors. There was a fulsome discussion on the benefits of peer to peer support groups for care givers as well as highlighting the positive outcomes of the healthcare journey they had from Physiotherapy services, Long Term Care facilities to finding the region easy to connect within a scale of regional access points.

10.0 WWLHIN July 2018 Operating Financials

Haris Syed presented an overview of the 2018/19 Operating Financials. There was a fulsome discussion on the 2018/19 WWLHIN Operations Financial Report for the period ended July 31, 2018.

Motion No. 34 -18/19

Moved by R. Westbrook, seconded by J. Kopinak and unanimously approved:

THAT the Board of Directors approve the WWLHIN Operations Financial report for the period ended July 31, 2018 as endorsed by the Finance and Audit Committee.

10.1 2019-20 WWLHIN Annual Planning Submissions

Tiffany Britten provided the WWLHIN Board of Directors with an overview of the key planning assumptions to guide the 2019-2022 Service Accountability Agreement (SAA) process. There was a fulsome discussion by the Board on the SAA assumptions and next steps.

Motion No. 35 -18/19

Moved by K. Coviello Scian, seconded by J. Kopinak and unanimously approved:

That the WWLHIN Board of Directors accept the planning assumptions for the 2019-2022 Community Accountability Planning Submissions and 2019-2020 Hospital Accountability Planning Submissions.

10.2 Integrated Health System Plan (IHSP) 2019-2022

Jenny Flagler-George provided the WWLHIN Board of Directors with an update on the development of the Integrated Health Service Plan (IHSP) 2019-2022, including draft core content. A fulsome discussion ensued on the elements and core content of the IHSP.

Motion No. 36 -18/19

Moved by J. Harper, seconded by R. Westbrook and unanimously approved:

THAT the Board approves the IHSP 2019-2022 draft core content in principle.

10.3 Annual Business Plan Update

Steven Harrison provided an update on the Annual Business Plan to the WWLHIN Board of Directors. There was a fulsome discussion on the risks, barriers and opportunities to deliver on the outcomes of the Annual Business Plan.

Motion No. 37 -18/19

Moved by J. Harper, seconded by K. Mwanzia and unanimously approved:

THAT the WWLHIN Board of Directors endorse Actions Required by the Board in the Annual Business Plan Report.

11.0 Patient Declaration of Values

Jenny Flagler-George provided an overview on the updated Patient Declaration of Values (PDoV) developed by the Waterloo Wellington Patient and Family Advisory Committee (PFAC) in collaboration with PFAC members from health service providers across the region with recommendation for endorsement. The Board ensued a fulsome discussion on the Patient Declaration of Values and next steps.

Motion No. 38 -18/19

Moved by J. Kopinak, seconded by P. Sweeney and unanimously approved:

THAT the WWLHIN Board of Directors endorses the updated Patient Declaration of Values and encourages its adoption by health service providers across Waterloo Wellington.

12.0 Guelph & Wellington Smart Cities Collaboration

Emmi Perkins provided the WWLHIN Board of Directors with an update regarding the Guelph/Wellington Smart Cities application including the role of the WWLHIN in contributing to the goal to create Canada's first circular food economy. The collaboration with the City of Guelph and Wellington County supports the WWLHIN corporate objective to improve the health and wellbeing of our community and 2018/19 Annual Business Plan initiative 3.2 to lead and support collective impact initiatives to improve the health and wellbeing of our community. Emmi acknowledged that two of the 20 national finalists for the Smart Cities Challenge are from Waterloo Wellington.

13.0 Next Meeting

Wednesday, November 14, 2018
12:00-4:00 p.m. (WWLHIN – Guelph Office 450 Speedvale Ave. W, Guelph, ON)

14.0 Adjourn

Motion No. 39 – 18/19

Moved by R. Westbrook, seconded by P. Sweeney and unanimously approved:

THAT there being no further business, the meeting on September 26, 2018 adjourned at 3:35 p.m.

M. Delisle
Chair

K. Coviello Scian
Secretary

D. Ruprecht
Recording Secretary